

**Zoo Authority of Karnataka**



**Bengaluru Bannerghatta Biological Park, Bengaluru**

**TENDER FOR THE ZOO SOUVENIR SHOP ON  
MONTHLY RENTAL BASIS**

**Bengaluru Bannerghatta Biological Park**

**Bannerghatta, Bengaluru – 560 083**

Tel - (080)-29776466, 29776467

Email: [bannerghattazoo@gmail.com](mailto:bannerghattazoo@gmail.com)

[www.bannerghattabiologicalpark.org](http://www.bannerghattabiologicalpark.org)

Online Tender in two covers system, through <https://eproc.karnataka.gov.in> (department selection: Zoo Authority of Karnataka) for selection of Agency/Operator/Bidder/Company/Firm for running Zoo Souvenir Shop in the commercial space available in the zoo premises. EMD of Rs 50,000/- and applicable tender processing fee payable online as per instructions contained in the eproc-portal.

### **Calendar of Events for EoI process:**

SCHEDULE OF EVENTS		
1	Tender documents will be available in e-procurement portal	05-10-2021 onwards
2	Last date and time for tender queries and clarifications	04-11-2021
3	Last date and time for Uploading bid documents	05-11-2021 up to 4.00 P.M
4	Last date and time for opening of technical bid in the Office of the Executive Director, Bannerghatta Biological Park, Bangalore – 83	08-11-2021 after 11.30 AM
5	Last date and time for opening of financial bid in the Office of the Executive Director, Bannerghatta Biological Park, Bangalore – 83	10-11-2021 after 11.30 AM

## **SECTION: 1 - Tender Invitation**

### ***1.1 Invitation***

- Through this open invitation, Bengaluru Bannerghatta Biological Park herein afterwards called BBBP, invites proposals from reputed firms who have proven experience in implementation of similar works.
- Bidders are advised to study the invitation document carefully.
- The Invitation for EOI document can be downloaded from the e-procurement portal of Government of Karnataka website. (<http://eproc.karnataka.gov.in>)

### ***1.2 Procurement of EoI Document***

Bidder can download the tender document from the portal till the due date and time for bid submission. Bidder shall pay the tender processing fee and EMD as per the Schedule

- a. The tender should be accompanied with **EMD of Rs 50,000/-** which shall be through e-Procurement portal.

Mode of Payments:

- I. Credit Card
- II. Debit Card
- III. NEFT
- IV. OTC

For more help contact e-procurement cell – 080-22371090/ 22340060/22340948

- b. Tender should be applied only through web site [www.eproc.karnataka.gov.in](http://www.eproc.karnataka.gov.in), of e-Governance Department, Government of Karnataka.
- c. Tender schedules and other details are as per the tender notification on the web site [www.eproc.karnataka.gov.in](http://www.eproc.karnataka.gov.in), of e-Governance Portal.

## **SECTION : 2 - Scope of Work**

### ***2.1 Introduction***

The BBBP has got international recognition for its unique achievements in breeding species of both exotic and indigenous origin. The BBBP is contributing to the conservation, by developing a unifying bond between animals and visitors, with unique adoption programme and educational programmes, there by inspiring concern towards wildlife.

The main objectives of the BBBP Park are to impart conservation education to the children, to create empathy for wildlife conservation, provide exemplary animal welfare and care for captive wild animals, and to promote research in behaviour biology, nutrition and veterinary aspects of animals in captivity etc.,

Bengaluru Bannerghatta Biological Park has 735 ha of forest land in its fold consists of four different units of management namely

- Bannerghatta Zoo has the collection of around 2300 animals belongs to 102 different species presently.
- Bannerghatta Safari Park has around 300 ha of forest area consisting 5 different units of safaris, namely Herbivores, Bears, Lion, White Tiger and Tiger safaris. The total number of animals managed under safari park is around 500 numbers.
- Bannerghatta Butterfly Park: A unique and global fame Butterfly Park established in the ambit of BBBP is a scientific organization involves butterfly collection, breeding, display and managing the open garden to an extent of 10 ha of forest land
- Bannerghatta Rescue and Rehabilitation Center: As per the CZA (MoEF, GoI) mandates the GoK has established lifetime rescue and rehabilitation facilities for the rescued, injured, orphaned animals and also recovered from the circuses and mobile zoos are housed in Bannerghatta Rescue and Rehabilitation Center. This center is one of the largest center established by the state and developed in an area of around 20 ha, presently housing rescued animals belongs to different species such as lion, tiger, leopard, bear and other endangered animals

The Zoo and safari were visited by about 16 lakh visitors every year during the pre Covid-19 time. During year 2020-21 about 5.50 lakh people visited.

In order to instill interest about wildlife conservation among zoo visitors and to carry a souvenir in memory of their visit to the zoo, it is proposed to establish a zoo souvenir shop from the reputed agency with proven experience on monthly rental basis.

## 2.2 Project Objectives

The main objective of the zoo as per National Zoo Policy 1998 is to complement and strengthen the national efforts in conservation of rich biodiversity of the country particularly wild fauna through

- Ex-situ conservation
- Education
- Research
- Conservation Breeding
- Rescue and Rehabilitation.

It is vital to inculcate conservation education and its values to the visitors, especially children and to improved services to the visitors.

## 2.3 Scope of Project

### SCHEDULE

SL.No	Particulars	Location	Space	EMD to be furnished	Tender Processing fees (₹) (including all taxes)
1	Running a Souvenir shop	Inside zoo near Common Langur enclosure & Tiger enclosure	2.77 m x 2.77m = 7.67 m <sup>2</sup>	₹ 50,000/-	As per e-procurement portal

## 2.4 The scope of implementation would include:

- To take up the interior designing works (furnishing, fixtures, lighting etc) as per the requirement for proper display of various approved products.
- Provide desired atmosphere and facilities for display of Zoo Souvenir Shop products.

- c. Monthly rental fee payable in advance i.e on or before 25th of proceeding month. For example Monthly Rent for the month of October, 2021, shall be paid on or before 25-09-2021. But for the first month, it shall be paid before entering into agreement.
- d. The monthly rental fee shall be hiked from the second and third year at the rate of 10% on original agreed monthly rent.
- e. The building or kiosk developed by the agency will become the property of BBBP, after completion of contract period. ( i.e. after 3 years)

## ***2.5 The proposed Project***

The project involves the establishment of zoo souvenir shop in the existing building complex specified under Para: 2.3 by appropriate renovation and modification etc., The proposed **period of the project is three years** and the successful bidder will be allowed to run the project i.e., sale of products etc., of wildlife interests on agreed monthly rental basis, subject to revision from time to time.

## **SECTION: 3 - Instructions to Bidders (ITB)**

### ***3.1 Validity of Tender***

Tender shall remain valid for a period of 90 (ninety) days from the date of submission. The BBBP reserves its right to reject a tender valid for a shorter period as non-responsive.

### ***3.2 Right to accept or Reject Tender***

The BBBP reserves its right to final the tender process, or to accept or reject any or all the tenders in whole or part at any time, without assigning any reasons and without incurring any liability to the affected Company(s), or any obligation to inform the affected Company(s) of the grounds for such decision.

### ***3.3 Fraud and Corruption***

It is required that the firm submitting EoI and the firm short listed through this EOI must observe the highest standards of ethics during the process of short listing of Company and during the RFP process.

The BBBP will declare a firm ineligible, either indefinitely or for a stated period of time, for participation in bid, if it at any time determines that the firm has engaged in corrupt, fraudulent and unfair trade practices in competing for, or in executing, the contract.

### ***3.4 Clarifications and amendments of EOI***

- a. During process of the evaluation of the tender, BBBP may, at its discretion, ask the firm for clarifications on their tender. The Company/firm is required to respond within the prescribed time frame.
- b. BBBP may for any reason, modify the tender from time to time. The amendment(s) to the tender would be clearly spelt out and the firm may be asked to amend their tender due to such amendments.
- c. Bidders are advised to check e-procurement website regularly for any Addendum/ Corrigendum/ Amendments related to the Project.

### ***3.5 Process and Stages***

#### **STAGE - I: Short listing based about technical points:**

- a. **Submission of technical Proposal:** The tenderer shall submit their tender - technical proposal over the e-procurement portal as mentioned above on or before the given date for receipt of tender. Every page of the document submitted by the Company must be duly signed by the authorized signatory of the firm along with the firm seal before uploading onto the portal

- b. **Preliminary Scrutiny:** Preliminary scrutiny of the tender for eligibility will be done to determine whether the firms will qualify the eligibility criteria specified in the document. In this context, the highest bidder shall be intimated to produce original documents for verification.
- c. **Short listing:** Companies will be short listed by the evaluation committee on the basis of the technical documents, demonstrated capability, competence & proposed approach etc. and the same will be intimated by BBBP.

## **STAGE - II: Selection out of short listed agency/company based on commercial bids.**

- a. **Submission of commercial Proposal:** After furnishing technical proposal along with required documents in the e-procurement portal, the bidder has to offer in e-portal, the monthly rent fee payable to BBBP
- b. **Selection of agency:** Commercial bids of only the short listed technical bidders, will be opened on the specified date, and after preliminary scrutiny, the selected agency will be intimated in due course.

### ***3.6 PRE-QUALIFICATION FOR EOI PARTICIPATION***

Tenders are invited from those Company/firms who meet the following pre-qualification criteria and submit the documents in portal:

- a. Certificate of registration of agency/firm/company and profile
- b. The bidder should submit audited financial statements for the year 2019-20, 2020-21 and minimum turnover in the recent financial year i.e for year 2020-21 should be Rs. 50.00 lakh
- c. Copy of PAN card and copies of acknowledgement of annual returns filed for the financial year 2019-20 and 2020-21
- d. Copy of GST certificate and copies of acknowledgement of returns filed for the month of March of financial year 2019-20 and 2020-21
- e. The BBBP reserves the right to carry out the capability assessment of the Company and the BBBP's decision shall be final in this regard.
- f. The firm/Company who fails to meet these criteria or who do not submit requisite supporting proof as specified in Formats, is liable to be rejected during preliminary scrutiny.

### **3.7 Preparation of Space Utilization:**

1. It is suggested that the intended tenderer should visit the shops proposed
2. Tenderer shall prepare space utilization plan at his own cost and submit the plan and drawings for the consent and approval of BBBP
3. The plan to be submitted by the tender shall not in any way cause structural alteration to the main building
4. The tenderer shall not to seek any claim, compensation, damages or any other consideration on any pretext whatever on account of its inability to fabricate, install and commission the facilities at the commercial space.
5. However any damages to structure or installation should be borne by the company/firm .

### **3.7 General conditions:**

1. **The contract period shall be for a period of 3 years.**
2. The company / firm should have a sound financial background to execute the project.

3. The company/firm shall have all the statutory certificates/approvals for running/sales of products (PAN, GST etc.,) with proof of annual returns submitted.
4. The Company /firm should have expertise in the similar field such as sale of various nature and wildlife specific products
5. The selected firm should use only the approved quality products which are to be “nature and wildlife specific”.
6. **The designs and rate of the all products/items will be approved by the Executive Director prior to sale**
7. 25% of the total items should be sustainable items developed by the local community. Company/firm is solely responsible for procurement and payment to the suppliers and submit quarterly report.
8. The Company/firm should not sell the products at not more than MRP. If any complaints/adverse remarks are noticed on price of the products, penalty will be imposed including termination of contract.
9. Bannerghatta Biological Park logo shall be displayed on all products to be sold at Souvenir Shop.
10. Among the products proposed for sale, all products should be designed exclusively for this zoo and sold only in this Souvenir Shop.
11. The Company/firm should keep on replenishing the stock from time to time and should not leave the space look empty inside souvenir shop. The persons who are convicted in a court of law for offences involving moral turpitude in relation to his business dealing or black listed or insolvent or who have failed to pay the Government dues or who are minors will not be accepted and the Security Deposit kept by them with the tenders will be liable to be forfeited to Zoo Authority of Karnataka.
12. The earnest money deposit of unsuccessful tenderer will be refunded through e-portal after the tenders are finally accepted.
13. **Successful tenderer shall deposit 12 months rents before executing the agreement as Security Deposit and will be released only after satisfactory completion of the license contract period.**
14. The successful tenderer shall execute an agreement on a stamp paper of requisite value of Rs. 200/- as per Stamp Act. Monthly rental fee payable in advance i.e on or before 10th of the same month. For example Monthly Rent for the month of October, 2021, shall be paid on or before 10-10-2021. But for the first month, it shall be paid before entering into agreement. In case of failure to remit one installment, the work order will be cancelled immediately and the EMD paid by him shall be forfeited to the Zoo Authority of Karnataka. The License to operate the souvenir shop will be re-tendered for the remaining period, or any other alternate arrangement will be made.
15. If the successful tenderer fails to come and enter into an agreement within 20 days of announcement/communication of the successful tenderer, an offer may be made to the second highest tenderer, and an agreement may be executed with him. In such case, the EMD furnished by the highest tenderer will be forfeited.
16. The contractor is not entitled for any sort of concession, decrease in tender fee, compensation, extension of tender period, whatsoever, on account of closure of Bannerghatta Biological Park, decrease in visitors number, and closure of Park due to unavoidable circumstances/pandemic/natural calamities. However the exception are permitted for the following valid reasons
  - a) If The closure of zoo is equal or more than 15 days and less than 30 days, the successful bidder shall pay half of the tender fee.

- b) If the closure of the zoo 1 month or more, then retention charge of 25% of the tender fee to be paid by the successful bidder
  - c) If the closure of zoo (more than 15 days) falls between two months, the successful bidder shall pay half of the tender fee in successive next month.
17. The Company/firm shall not extend the display area outside the designated area.
  18. Any type of eatables, ice-cream, cool drinks or beverages should not be sold in the souvenir shop.
  19. The Company/firm shall maintain computerized sales accounts, with individual computerized billing for each item of sales.
  20. Under no circumstances, the contractual period of three years will be extended. However, if the next tender could not be finalized in time due to administrative reasons, then only the BBBP has powers to extend the period for a specific term under the same terms & conditions, for which the Company/firm is binding.
  21. The Company/firm should obtain identity cards for their representatives and workers for entry into zoo premises, whose number should be restricted for actual requirement. Such workers should not bring any of his relatives or friends into zoo premises.
  22. The Company/firm shall pay wages to their workers engaged at souvenir shop at the rates not less than minimum wages as notified by state Government from time to time, failing which, the Company/firm will be responsible for all consequences.
  23. The Company/firm will be responsible for making payment of pay & allowances, including PF, ESI, leave salary, bonus, etc., to the workers engaged by him.
  24. The Company/firm is solely responsible for all the claims and rights as guaranteed under Labour Act, Industrial Dispute Act or any other Acts in vogue for the workers engaged by him and the BBBP will in no way be connected or concerned or responsible.
  25. The Company/firm will not have any rights to advertisements in and around the souvenir shop.
  26. The Company/firm will be entirely responsible for guarding his property and the property of BBBP.
  27. The Company/firm and its representatives/workers shall be courteous and polite with the zoo visitors.
  28. The Company/firm should bear the water/electricity consumption charges.
  29. The Company/firm should maintain cleanliness in and around the souvenir shop. Any attempt to litter the premises will attract penalty as per Wildlife (Protection) Act, 1972.
  30. This zoo is a plastic free zone and hence the company/firm should take all pre-cautionary measures in this regard.
  31. In case of emergencies, such as curfew or any other unavoidable circumstances the souvenir shop should be closed until further order by the Executive Director, BBBP.
  32. The Company/firm should not sub-let or assign whether by way of sub-lease or otherwise its interest in the property, in whole or in parts, to any other persons/ company/ firm.
  33. The BBBP will have powers to forfeit security deposit in part or full in the event of failure by the Company/firm to fulfill the terms and conditions of the contract, satisfactorily.
  34. Intended bidder can visit the site with prior permission.
  35. In case the space provided required for developmental activities, in the future course, as decided by BBBP, Zoo Authority of Karnataka or the Central Zoo Authority, the Company/Firm should vacate the shop.
  36. All appeals shall lie with the Member Secretary, Zoo Authority of Karnataka, Mysore, whose decision shall be final in all matters pertaining to this contract.

37. In the interest of zoo, the BBBP reserves the right to add, modify or delete any of the terms and conditions related to this contract.
38. If the highest tenderer withdraws his offer after submission of his tender within 90 days, the EMD paid by him in connection with this tender, shall be forfeited to Zoo Authority of Karnataka.
39. All the tenders shall remain open for acceptance by the competent authority for a period of 90 days from the date of receipt of the tenders. The date of notifying the orders of acceptance of the successful tenderers on the notice board of the office of the undersigned shall be deemed to be the date of communication of acceptance of the tender to the successful tenderer, for calculating the 90 days period.
40. The Member Secretary (Zoo Authority of Karnataka) being the tender accepting authority reserves the right to accept or reject any or all tenders without incurring any liability or obligation to inform the applicants of the reasons for such action.
41. The Company/firm shall keep the souvenir shop open from 9:00 AM to 6:00 PM on all days when the Bannerghatta Biological Park remains open for the visitors.
42. In case of breach of any of the conditions, the BBBP is entitled to suspend or cancel the contract as decided by the BBBP and to forfeit the Security Deposit in part of full and to take possession of the shop. In such event the BBBP shall not be liable for any damage, injury or loss caused to the effects, fixtures, goods and other materials belonging to Company/firm
43. For any infringement of the conditions laid down in the agreement, the contractor is liable to pay the penalty of suitable amount as determined by the Executive Director, Bannerghatta Biological Park. The penalty shall be paid by the contractor within seven days. In case of severe infringements or in the event of default by the contractor to carry out any of the tender conditions, the Executive Director reserves the right to cancel the agreement. Further action may be initiated to black list the contractor.
44. Further, in case of any query, clarification can be had from the undersigned and also refer website <https://eproc.karnataka.gov.in> The tenderers need to be registered in e-procurement cell, Room No. 141, Room No. 141, Gate No. 2, 1st floor, M.S. Building, Bangalore to obtain user ID and Password for participating in e-Tender. For more details please contact e-procurement cell – 080-22371090/22340060/22340948.

### **3.8 Timeline for the Completion of the project:**

The timeline fixed for the completion of the project is one week from the date of issue of work order.

The firm should be able to renovate the existing facility with appropriate interiors for proper display of the approved products.

### **3.9 THE PRODUCTS PROPOSED FOR SALE UNDER THIS PROJECT ARE GIVEN BELOW:**

- a. T- Shirts
- b. Caps
- c. Fridge Magnet badge
- d. Customized mugs
- e. Sipper bottle
- f. Coaster
- g. Post card
- h. Greeting card



- i. Seed Pen
- j. Seed Book
- k. POP Pugmark
- l. Bags, carry mats, jackets, shorts, photographer jackets, cargo pants,
- m. Fleece or cotton pullovers with customized wildlife print or embroidery.
- n. Wall hangings, customized handmade or handcrafted.
- o. Books – pocketbooks, coffee table books, picture books, Wildlife specific.
- p. On demand printing on mugs, plates etc., printer installed onsite.
- q. Books, DVD, CD, electronic games etc., Wildlife based.
- r. Soft toys or hardened plastic toys with animal theme or natural wild life education toys or electronic interactive and educative toys.
- s. Photo frames, 3D animal related photos,
- t. Jewelers
- u. Any books, DVD, CD, Wildlife related articles, supplied by and recommended by BBP
- v. Any other products as and when available and subjected to approval.
- w. Plants saplings
- x. Compost bags
- y. Any other items with the approval of Executive Director



Executive Director  
Bannerghatta Biological Park  
Bannerghatta, Bengaluru

## **SECTION: 4 - Tender Proforma for Technical Bids:**

### ***4.1 Tender Submission Sheet***

[Bidders are required to submit the covering letter as given here on their letterhead]

Date:

Reference No. :

To  
The Executive Director,  
Bannerghatta Biological Park,  
Bannerghatta, Bangalore – 560 083.

**Subject:** Tender for Development and running of Zoo souvenir Shop at Bengaluru  
Bannerghatta Biological Park, Bangalore.

Dear Sir,

We the undersigned bidder/s, having read and examined in detail, the requirements in respect of Development and running of Zoo Souvenir Shop on monthly rental basis, as given in the Invitation of Tender document of BBBP, do hereby accept the same and submit our Tender.

We have paid required Tender processing Fee and EMD through the portal (<http://eproc.karnataka.gov.in>). We also hereby declare that we are not black listed by any Central / State Government / PSU in India.

We understand that you are not bound to accept any EoI you may receive.

Thanking you,

Yours faithfully,

Date:

Place:

(Signature with Name & Designation)

Business Address: Seal:

#### **Document forming part of the bid:**

We have enclosed the following:

- i) Format I: Company Profile
- ii) Format II: Past experience
- iii) Format III: Format for EoI
- in) Format IV : Commercial Bid

**4.2 Format I Company Profile**

<p><b>a. Name of the Organization</b></p> <p>Address (Regd.Office): email: Telephone No &amp; Fax: Website</p>			
<p><b>b. Name of the contact person:</b></p> <p>Telephone: Email ID:</p>			
<p><b>c. Type of the Organization</b></p> <p>(PSU /Limited/Pvt Ltd. /Partnership/Any other)</p>			
<p><b>d. Chief of the Organization:</b></p> <p>Email Id: Telephone:</p>			
<p><b>e. Registration details:</b></p> <p>Company Registration Certificates</p>			
<p><b>f. Activities of the Company / Consortium Partners:</b></p>			
<p><b>g. Whether the company is participating directly or through consortium.</b></p>			
<p><b>h. Turnover and Net worth of the Company for the last 2 years: (Enclose certificate from the Chartered Accountant).</b></p>	<i>Year</i>	<i>Turnover in lakhs</i>	<i>Net worth</i>
	<i>2019-20</i>		
	<i>2020-21</i>		

I hereby declare that the above information is true to best of my knowledge.

(Signature of the Authorized Person)  
Date:  
Place:

### **4.3 FORMAT II - Past Experience**

(Provide information in respect of major jobs of similar nature executed by the company using the following format. Proof of work executed should be attached)

<b>No</b>	<b>Details of client along with address, telephone and Fax number</b>	<b>Order Value (Rs. In lakh)</b>	<b>Details of similar works undertaken by the firm</b>

(Signature of the Authorized Person)

Date:

Name:

Place:

Designation:

Business Address:

Seal:

### **4.4 FORMAT III - Format for Tender**

The organization should submit Tender as per the format given below:

1. A brief description of the Company's organization and an outline of recent experience on assignment of similar nature.
2. Scope of the work and understanding of project, including number of persons likely to be engaged in the project.
3. Documents to be attached as per the checklist given.

**4.5. CHECKLIST FOR DOCUMENTS TO BE SUBMITTED WITH TECHNICAL BIDS:**

Name of Company: \_\_\_\_\_

Sl.No.	Item	Document Required	Yes/No
1	Details about the organization	Format I	
2	Proof of financial net worth in the past 3 financial years	Certified copies of last 3 years Balance Sheets	
3	Proof of minimum average Annual Turnover in the past 3 financial years.	Audited certified copies of last 3 years.	
4	Work execution	Project details and copies of work order Format - II	
5	Proof of PAN, GST ( copy of certificate and latest annual returns)		
6	Format for Proposal	Format - III	

**(Signature of the Authorized Person)**

**Date:**

**Name:**

**Place:**

**Designation: Business Address:**

**Seal:**

**SECTION: 5 – Format :IV for Commercial Bids:**

Commercial bid for developing and maintaining Zoo souvenir Shop at Bengaluru Bannerghatta Biological Park

	In figure	In Words
Monthly rent proposed		

(Signature of the authorized person with seal)